

Retention and Classification Report

Agency: Ogden School District (Utah) (732)
1950 Monroe Blvd.
Ogden, UT 84401
801-737-7300

Records Officer Zachary Williams

01819 *Administrative records

AGENCY: Ogden School District (Utah)

SERIES: 1819

3

TITLE: Administrative records

DATES: 1950-1969.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

This series includes petitions and other historic records of administrative value created by the Ogden School District.

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

Disposition based on the value of these records in documenting agency/program achievements, policies, procedures, and function.

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(continued)

PRIMARY CLASSIFICATION:

Public